Government of U.T. of Jammu & Kashmir

# Office Of the Chief Education Officer Mini-Secretariat Kulgam

Tel/Fax: 01931-260055, 260555 e-mail: ceokulgam-accts@jk.gov.in

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**Subject: -** **Grant of in-situ promotion of Higher Standard pay scale.**

**Reference: -** **Commissioner Secretary to Government, School Education Department vide Govt, order No. 01-Edu of 2020, dated: 01-01-2020 for constitution of Departmental Promotion Committees for Non-Gazetted cadres in School Education Department.**

**ORDER No: - 94 CEOKGM of 2023**

**Dated: 17/06/2023**

Sanction is hereby accorded to the grant of in-situ promotion to the Higher standard pay scale in terms of J&K Civil Services (Higher Standard pay scheme) Rules 1996 issued by J&K Government vide SRO-14 dated; 15.01.1996 in favour of **(12) Grade-II** teaching personnel cleared by the District Level Committee constituted as per the order referred above under the chairmanship of Chief Education Officer, Kulgam and members of District Level Committee constituted by Chairman and one member from Directorate of School Education Kashmir nominated by DSEK vide Order no. 769-DSEK of 2021, dated: 29-10-2021, the pay level/pay band with grade pay from the date as indicated against each in the Annexure to this order. **However, the monetary benefit on account of In-situ promotion shall be restricted to maximum of two years, in terms of rules 295 of General financial rule 2017.**

The In-situ promotion arrears of officials shall not be drawn till additional funds for the specific purpose are released by the Competent authority (except retired officials) for which the concerned DDOs shall figure out the provision and submit the requisition accordingly in consolidated manner to this office for adopted Budget 2023-24. Deviation if any shall warrant strict disciplinary action against DDO concerned.

The particulars of these officials in whose favour of time bound promotion is being granted/ released are shown in the Annexures to this order.

The in-situ promotion to the higher standard pay scale in favour of teaching/non-teaching officials is granted /released subject to the fulfillment of the following conditions.

**The DDOS concerned will personally verify the original service records of each Grade II/III Teacher and ensure that: -**

1. The TGII/TGIII Teachers have completed five years honorarium service on the date indicated against each in the annexure to the order and have not availed any kind of leave whatsoever which does not count for service benefits for regularization in terms of Government order No.549 Edu of 2005, dated:22.08.2005.
2. That the DDO before implementing the order shall once against re-verify the due date of regularization of each TGII/TGIII Teacher after going through service records pertaining to the honorarium service as ReT.
3. That the TGII/TGIII Teachers were not on rolls of any institution/university during the honorarium service/after regularization service and have not acquired any higher qualification as regular candidate in case, if it has been detected while verifying the service records, that any of the RRT have acquired higher qualification during honorarium/ regularization service as a regular candidate. The order in favour of such RRT should not be endorsed by the DDO unless fresh orders are sought from this office in respect of such cases.
4. That in case of Degrees acquired through Distance / private mode during honorarium/regular service, the same shall be reflected in the original service records or each RRT before implementation.
5. That the DDO will personally seek authentication of certificates both from the Distance Mode or Regular Mode from the issuing authorities.
6. That the DDO concerned will ensure/satisfy himself that the particulars of TGII/TGIII Teacher are correct according to the documents and the initial engagement as ReT/Regularization of each incumbent has been made by the competent authority and are genuine/correct before implementing the order.
7. That the time bound benefit shall not be absolute if any stage it is found that the Degree certificates accounted for are fake and have been obtained through tuck shops/un recognized Universities /institutions the benefit shall be cancelled abinitio with costs.
8. That the time bound cases are not against any court direction /instructions given by the Hon'ble Court.
9. The DDOs will be personally responsible for the genuineness legality and eligibility of the concerned employees viz-a-viz their initial engagement/regularization their degree from the Recognized Universities and time bound promotion.
10. That recovery of excess pay and allowance, if any pointed out shall be attended on priority while payment of arrears on a/c of In-situ promotion.
11. The TGII/TGIII Teacher has availed leave under rules for the purpose of higher studies which has been conveyed this office at the time of regularization.
12. That the degree(s) have been acquired in terms of circular instructions governing the issue of improving of qualification during honorarium service.
13. The degree (if any) has been acquired through Recognized University College.
14. The DDO shall be personally responsible for genuineness/legality and validity of the certificate.
15. The ReTs have only availed leaves which were due to them under rules and excess leave, if any, have been accounted for at the time of regularization.
16. That there are no criminal cases proceedings pending against the above officials before any investigating agency yiz;(VOK Crime branch) or court of law and the genuineness of appointment has been ascertained / established in respect of the employee/s.
17. The DDO concerned will follow all codal formalities before making fixation or releasing the arrears of In-situ promotion.
18. The DDO concerned shall strictly adhere to the instructions envisaged in order to rule out any mistake.

(Gh.A. Qadri)
Chief Education officer,
Kulgam

No.CEO/K/Acctts/TBP/ 2421-24/23

Dated: 17/06/2023

Copy to the: -

1. Principal Secretary to Government, School Education Department, Civil Secretariat, Jammu/Kashmir for information.
2. Director School Education Kashmir Srinagar, for information.
3. Zonal Education officer _____verify the eligibility/entitlement of the officials for IN-SITU promotion as listed in the Annexure and will strictly adhere the terms and conditions as laid down in the aforesaid order in each case. However, any variation/discrepancy, if found on verification of the documents in respect of any officials, should immediately be brought to the notice of this office and the in-situ promotion order in favour of such officials shall be deemed cancelled Ab-Initio..
4. Office records.

# Office of the Chief Education Officer Kulgam

Annexure to Order No:- 94 CEO KGM of 2023 Dated 17/06/2023

| S.No | Zone | Name Of Employee | Designation | Place of posting | Present Grade | Date of Appt | Desig at the time of appt | No. of functional promotion availed | No. of Nonfunctional promotion availed | Date of promotion to the present grade | Date from which TBP due | Higher Standard Pay Scale Admissible |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Devsar | Nisar Ahmad Bhat | TG II | MS Dangerpora | Level 5 (29200-92300) | 16-04-2013 | RRET | Nil | Nil | Nil | 01-05-2022 | Level 6 (35400-112400) |
| 2 | Devsar | Naseema Akhter | TG II | MS Panchgam Nard | Level 5 (29200-92300) | 16-04-2013 | RRET | Nil | Nil | Nil | 01-05-2022 | Level 6 (35400-112400) |
| 3 | Devsar | Hafizullah Rather | TG II | PS Tangpora Sopat | Level 5 (29200-92300) | 26-06-2013 | RRET | Nil | Nil | Nil | 01-07-2022 | Level 6 (35400-112400) |
| 4 | Yaripora | Mohd Iqbal Mala | TG II | PS Kutbrari | Level 5 (29200-92300) | 26-06-2013 | RRET | Nil | Nil | Nil | 01-07-2022 | Level 6 (35400-112400) |
| 5 | Yaripora | Basharat Hafiz | TG II | PS Shah Mohalla Munad | Level 5 (29200-92300) | 26-06-2013 | RRET | Nil | Nil | Nil | 01-07-2022 | Level 6 (35400-112400) |
| 6 | Yaripora | Yaseer Ahmad Baig | TG II | MS Damidulla | Level 5 (29200-92300) | 17-10-2013 | RRET | Nil | Nil | Nil | 01-11-2022 | Level 6 (35400-112400) |
| 7 | DH Pora | Mohd Farooq Malik | TG II | PS Goripora Ahmadabad | Level 5 (29200-92300) | 26-06-2013 | RRET | Nil | Nil | Nil | 01-07-2022 | Level 6 (35400-112400) |
| 8 | DH Pora | Nazir Ahmad Chohan | TG II | PS Adda Aharbal | Level 5 (29200-92300) | 26-06-2013 | RRET | Nil | Nil | Nil | 01-07-2022 | Level 6 (35400-112400) |
| 9 | Qaimoh | Ab. Waheed Kumar | TG II | PS Astanpora R.Bala | Level 5 (29200-92300) | 26-06-2013 | RRET | Nil | Nil | Nil | 01-07-2022 | Level 6 (35400-112400) |
| 10 | Qaimoh | Showkat Ahmad Shah | TG II | GMS Khrewan Chadder | Level 5 (29200-92300) | 16-06-2013 | RRET | Nil | Nil | Nil | 01-07-2022 | Level 6 (35400-112400) |
| 11 | Qaimoh | Rubia Amin | TG II | MS Rah Mohalla | Level 5 (29200-92300) | 26-06-2013 | RRET | Nil | Nil | Nil | 01-07-2022 | Level 6 (35400-112400) |
| 12 | HC Gam | Mohd Hussain Mantoo | TG II | PS Kumar Mohalla Jogipora Khee | Level 5 (29200-92300) | 26-06-2013 | RRET | Nil | Nil | Nil | 01-07-2022 | Level 6 (35400-112400) |

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Government of UT of Jammu & Kashmir

# Office Of the Chief Education Officer Mini-Secretariat Kulgam

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**Subject: -** **Grant of in-situ promotion of Higher Standard pay scale.**

**Reference: -** **Commissioner Secretary to Government, School Education Department vide Govt, order No. 01-Edu of 2020, dated: 01-01-2020 for constitution of Departmental Promotion Committees for Non-Gazetted cadres in School Education Department.**

**ORDER No: - 93 CEOKGM of 2023**
**Dated: 17/06/2023**

Sanction is hereby accorded to the grant of in-situ promotion to the Higher standard pay scale in terms of J&K Civil Services (Higher Standard pay scheme) Rules 1996 issued J&K Government vide SRO-14 dated; 15.01.1996 in favour of **(09) Teaching** personnel cleared by the District Level Committee constituted as per the order referred above under the chairmanship of Chief Education Officer, Kulgam and members of District Level Committee constituted by Chairman and one member from Directorate of School Education Kashmir nominated by DSEK vide Order no. 769-DSEK of 2021, dated: 29-10-2021, the pay level/pay band with grade pay from the date as indicated against each in the Annexure to this order. However, the monetary benefit on account of In-situ promotion shall be restricted to maximum of two years, in terms of rules 295 of General financial rule 2017.

The In-situ promotion arrears of officials shall not be drawn till additional funds for the specific purpose are released by the Competent authority (except retired officials) for which the concerned DDOS shall figure out the provision and submit the requisition accordingly in consolidated manner to this office for adopted Budget 2023-24. Deviation if any shall warrant strict disciplinary action against DDO concerned.

The particulars of these officials in whose favour of time bound promotion is being granted/ released are shown in the Annexures to this order.

The in-situ promotion to the higher standard pay scale in favour of teaching/non-teaching officials is granted/released subject to the fulfillment of the following conditions.

1. That the drawing & Disbursing Officer concerned will verify the particulars of each official with reference to his/ her original service records before allowing (in-situ) promotion benefit and he/she shall be personally responsible for correctness of particulars of the employees working under him/her. In case any variation is noticed in the particulars of any such official, the benefit of In-situ promotion shall not be released as such case shall immediately be referred to this office for further orders/clarification.
2. That the incumbents have completed required spell of 09/18/27 years as the case may be, satisfactorily and without any interruption as defined in Rule 4(K) of SRO-14 dated:15.01.1996.
3. That the incumbent was not under suspension or contemplated in any charge or charge-sheeted under classification control and Appeal Rules 1956 or any other rules and his/her work and behavior has remained satisfactory.
4. That the present in-situ promotion shall not change / affect the existing designation / sanction /duties of the employees.
5. That the benefit of the in-situ promotion shall not be applicable, if the official has earlier forgone regular/functional promotion or will forego his functional promotion in future.
6. That before implementing the order, the concerned DDO shall ensure that the employees are holding genuine appointment on substantive basis in the department.
7. That no time bound promotion has been accorded by the DDO at his own level in favour of any official and none of the official has received this benefit so far.
8. Consequently, upon grant of HSPS, their pay fixation and pay/pension arrears admissible from the date the HSPS as have been granted shall be regulated strictly in accordance to the provisions laid down in SRO-193 DATED:24.01.2018, SRO-93 dated. 15.04.2009 and Govt. order No.07-F and Govt. order No;08-F dated:18.01.2011 read with SRO-42 dated;02/02/2011, Govt. order No.238-F of 2011 dated.30.09.2011 and SRO-193 dated.24.04.2018 & rule 295 of GFR 2017..
9. The DDO/CEO concerned shall allow the benefit of In-situ promotion in respect of erstwhile FAT/Migrant teachers only after verification of their service bio-data with original documents viz; service book, appointment order, qualification certificate and regularization order of the competent authority.
10. The officials in whose favour In-situ promotion has been released have been appointed / promoted to the present status by competent authority.
11. That recovery of excess pay and allowance, if any, pointed out shall be attended on priority, while payment of arrears on a/c of In-Situ promotion.
12. That there are no criminal cases proceedings pending against the above officials before any investigating agency viz;(VOK Crime branch) or court of law and the genuineness of appointment has been ascertained / established in respect of the employee/s.
13. The DDO concerned will follow all codal formalities before making fixation or releasing the arrears of in-situ promotion.
14. The DDO concerned shall strictly adhere to the instructions envisaged in order to rule out any mistake.

(M.A. Qadri)
Chief Education officer,
Kulgam

No.CEO/K/Acctts/TBP/ 2415-20/23 Dated: 17/06/23

Copy to the-

1. Principal Secretary to Government, School Education Department, Civil Secretariat, Jammu/Kashmir for information.
2. Director School Education Kashmir Srinagar, for information.
3. **Principal / Zonal Education officer/ Headmaster**_____, for information and necessary action. Before implementing the order, the DDO concerned shall verify the eligibility/entitlement of the officials for IN-SITU promotion as listed in the Annexures and will strictly adhere the terms and conditions as laid down in the aforesaid order in each case. However, any variation/discrepancy, if found on verification of the documents in respect of any officials, should immediately be brought to the notice of this office for fresh orders and the in-situ promotion order in favour of such officials shall be deemed cancelled Ab-Initio
4. Office records.

# Office of the Chief Education Officer Kulgam

Annexure To Order No:- 93 CEOKGM of 2023 Dated 17/06/2023

| S.No | Zone | Name Of Employee | Designation | Place of posting | Present Grade | Date of Appt | Desig at the time of appt | No. of functional promotion availed | No. of Nonfunctional promotion availed | Date of promotion to the present grade | Date from which TBP due | Higher Standard Pay Scale Admissible |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Devsar | Naseema Parveen | Teacher | GPS Akhran | Level 4 ( 25500-81100) | 26-06-1992 | Lab bearer | 2 | Nil | 31-08-2004 | 01-09-2013 | Level 5 (29200-92300) |
| 2 | DH Pora | Rakesh Kumar | Teacher (working as I/C Master) | HS C.R.Pora | Level 5 (29200-92300) | 15-06-2009 | Teacher | Nil | Nil | 15-06-2009 | 01-07-2018 | Level 6 (35400-112400) |
| 3 | DH Pora | Dinesh Kumar | Teacher (working as I/C Master) | HS C.R.Pora | Level 5 (29200-92300) | 15-06-2009 | Teacher | Nil | Nil | 15-06-2009 | 01-07-2018 | Level 6 (35400-112400) |
| 4 | DH Pora | Kuldip Raj | Teacher (working as I/C Master) | HS C.R.Pora | Level 5 (29200-92300) | 15-06-2009 | Teacher | Nil | Nil | 15-06-2009 | 01-07-2018 | Level 6 (35400-112400) |
| 5 | Qaimoh | Shugufta Akhter | Teacher | BPS R.Payeen | Level 6 (35400-112400) | 30-03-2001 | Teacher | Nil | 1 | 01-04-2010 | 01-04-2019 | Level 6A (35500-112600) |
| 6 | Kulgam | Pooja Rani | G L Teacher | BMS Chattabal | Level 5 (29200-92300) | 22-05-2013 | Teacher | Nil | Nil | 22-05-2013 | 01-06-2022 | Level 6 (35400-112400) |
| 7 | Qaimoh | Mahmooda Akhter | Teacher | PS G.H.Pora | Level 5 (29200-92300) | 19-06-2001 | Lab. Assistant | 1 | 1 | 01-09-2013 | 01-09-2022 | Level 6 (35400-112400) |
| 8 | Devsar | Dilbar Hussain Khan | Teacher | GHS Chowgam | Level 5 (29200-92300) | 03-05-2000 | Lab. Assistant | 1 | 1 | 01-10-2013 | 01-10-2022 | Level 6 (35400-112400) |
| 9 | Kulgam | Iqbal Qasim | G L Teacher | GMS Chambgund | Level 5 (29200-92300) | 29-11-2013 | Teacher | Nil | Nil | 29-11-2013 | 01-12-2022 | Level 6 (35400-112400) |

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Government of UT of Jammu & Kashmir

# Office Of the Chief Education Officer Mini-Secretariat Kulgam

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**Subject: -** **Grant of in-situ promotion of Higher Standard pay scale.**

**Reference: -** **Commissioner Secretary to Government, School Education Department vide Govt, order No. 01-Edu of 2020, dated: 01-01-2020 for constitution of Departmental Promotion Committees for Non-Gazetted cadres in School Education Department.**

**ORDER No: - 95 CEOKGM of 2023**
**Dated: 17/06/2023**

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2. That the incumbents have completed required spell of 09/18/27 years as the case may be, satisfactorily and without any interruption as defined in Rule 4(K) of SRO-14 dated:15.01.1996.
3. That the incumbent was not under suspension or contemplated in any charge or charge-sheeted under classification control and Appeal Rules 1956 or any other rules and his/her work and behavior has remained satisfactory.
4. That the present in-situ promotion shall not change/ affect the existing designation / sanction /duties of the employees.
5. That the benefit of the in-situ promotion shall not be applicable, if the official has earlier forgone regular/functional promotion or will forego his functional promotion in future.
6. That before implementing the order, the concerned DDO shall ensure that the employees are holding genuine appointment on substantive basis in the department.
7. That no time bound promotion has been accorded by the DDO at his own level in favour of any official and none of the official has received this benefit so far.
8. Consequently, upon grant of HSPS, their pay fixation and pay/pension arrears admissible from the date the HSPS as have been granted shall be regulated strictly in accordance to the provisions laid down in SRO-193 DATED:24.01.2018, SRO-93 dated. 15.04.2009 and Govt, order No.07-F and Govt. order No;08-F dated: 18.01.2011 read with SRO-42 dated;02/02/2011, Govt. order No.238-F of 2011 dated.30.09.2011 and SRO-193 dated.24.04.2018 & rule 295 of GFR 2017.
9. The DDO/CEO concerned shall allow the benefit of In-situ promotion in respect of erstwhile FAT/Migrant teachers only after verification of their service bio-data with original documents viz; service book, appointment order, qualification certificate and regularization order of the competent authority.
10. The officials in whose favour In-situ promotion has been released have been appointed / promoted to the present status by competent authority.
11. That recovery of excess pay and allowance, if any, pointed out shall be attended on priority, while payment of arrears on a/c of In-Situ promotion.
12. That there are no criminal cases proceedings pending against the above officials before any investigating agency viz;(VOK Crime branch) or court of law and the genuineness of appointment has been ascertained / established in respect of the employee/s.
13. The DDO concerned will follow all codal formalities before making fixation or releasing the arrears of in-situ promotion.
14. The DDO concerned shall strictly adhere to the instructions envisaged in order to rule out any mistake

(M.A. Qadri)
Chief Education officer,
Kulgam

No: CEO/K/Acctts/TBP/ 2425-30/23 Dated: 17/06/23

Copy to the: -

1. Principal Secretary to Government, School Education Department, Civil Secretariat, Jammu/Kashmir for information.
2. Director School Education Kashmir Srinagar, for information.
3. **Principal / Zonal Education officer/ Headmaster**_____, for information and necessary action. Before implementing the order, the DDO concerned shall verify the eligibility/entitlement of the officials for IN-SITU promotion as listed in the Annexures and will strictly adheres the terms and conditions as laid down in the aforesaid order in each case. However, any variation/discrepancy, if found on verification of the documents in respect of any officials, should immediately be brought to the notice of this office for fresh orders and the in-situ promotion order in favour of such officials shall be deemed cancelled Ab-Initio.
4. Office records.

# Office of the Chief Education Officer Kulgam

Annexure to Order No:- 95 CEO KGM of 2023 Dated:-17/06/2023

| S.No | Zone | Name Of Employee | Designation | Place of posting | Present Grade | Date of Appt | Desig at the time of appt | No. of functional promotion availed | No. of Nonfunctional promotion availed | Date of promotion to the present grade | Date from which TBP due | Higher Standard Pay Scale Admissible |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | DH Pora | Mushtaq Ahmad Malik | Library Assistant | HS Badijalan | L4 (25500-81100) | 03-12-1997 | Library Bearer | 1 | 1 | 01-07-2013 | 01-07-2022 | L5 (29200-92300) |
| 2 | HC Gam | Shabir Ahmad Wani | Night Chowkidar | HS Chanser | SL1(14800-47100) | 06-06-2013 | Class IV | Nil | Nil | Nil | 01-07-2022 | SL 2 (15900-50400) |
| 3 | HC Gam | Jahangir Ahmad Lone | Peon | ZEO H.C.Gam | SL1(14800-47100) | 08-06-2013 | Class IV | Nil | Nil | Nil | 01-07-2022 | SL 2 (15900-50400) |
| 4 | Devsar | Gh Mohi ud din Kumar | Class IV | HSS Malwan | SL1 (14800-47100) | 06-06-2013 | Class IV | Nil | Nil | Nil | 01-07-2022 | SL 2 (15900-50400) |
| 5 | DH Pora | Mohd Sikandar Padder | Safaiewala | GHS D.H.Pora | SL1(14800-47100) | 06-06-2013 | Safaiewala | Nil | Nil | Nil | 01-07-2022 | SL 2 (15900-50400) |
| 6 | Kulgam | Suheel Ismael | Class IV | HSS Danow Bogund | SL1(14800-47100) | 02-09-2013 | Class IV | Nil | Nil | Nil | 01-10-2022 | SL 2 (15900-50400) |
| 7 | Yaripora | Javaid Iqbal Bhat | Laboratory Assistant | GHSS Yaripora | L4 (25500-81100) | 16-08-1997 | Lab. Bearer | 1 | 1 | 01-11-2013 | 01-11-2022 | L5 (29200-92300) |
| 8 | Yaripora | Nighat Aisia Darzi | Laboratory Assistant | HSS Frisal | L4 (25500-81100) | 16-08-1997 | Lab. Bearer | 1 | 1 | 01-12-2013 | 01-12-2022 | L5 (29200-92300) |
| 9 | DIET Kulgam | Mohd Hussain | Laboratory Assistant | DIET Kulgam | L4 (25500-81100) | 05-12-1997 | Lab. Bearer | 1 | 1 | 01-12-2013 | 01-12-2022 | L5 (29200-92300) |
| 10 | Kulgam | Ab. Hamid Laway | Peon | BHSS Kulgam | SL1(14800-47100) | 15-01-2014 | Peon | Nil | Nil | Nil | 01-02-2023 | SL 2 (15900-50400) |
| 11 | Devsar | Mohd Amin Kumar | Class IV | HS Baihama | SL1(14800-47100) | 16-01-2014 | Class IV | Nil | Nil | Nil | 01-02-2023 | SL 2 (15900-50400) |
| 12 | DH Pora | Mohd Iqball Rather | Class IV | HS Nandimarg | SL1(14800-47100) | 15-01-2014 | Night Chowkidar | Nil | Nil | Nil | 01-02-2023 | SL 2 (15900-50400) |
| 13 | Yaripora | Ab. Rashid Dar | Orderly | HSS Frisal | SL1(14800-47100) | 15-01-2014 | Orderly | Nil | Nil | Nil | 01-02-2023 | SL 2 (15900-50400) |
| 14 | Devsar | Subzar Ahmad Bhat | Orderly | ZEO Devsar | SL1(14800-47100) | 15-01-2014 | Orderly | Nil | Nil | Nil | 01-02-2023 | SL 2 (15900-50400) |
| 15 | Qaimoh | Mohd Amin Kutay | Peon | HS Shamsipora | SL1(14800-47100) | 15-01-2014 | Peon | Nil | Nil | Nil | 01-02-2023 | SL 2 (15900-50400) |
| 16 | HC Gam | Gowhar Aftab Rather | Laboratory Assistant | HSS Nehama | L4 (25500-81100) | 14-02-2005 | Lab. Asstt | Nil | 1 | 01-03-2014 | 01-03-2023 | L5 (29200-92300) |

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